MINUTES OF WESTBOROUGH DESIGN REVIEW BOARD
July 28, 2016

The Westborough Design Review Board held a regularly scheduled meeting in the Forbes Municipal Building, second floor, Suite 23.   Members present for discussion were Debbie Schradieck, Todd Alexander, Charlie Diamond and Cindy DuBose. Members Mike Hally and Dan Martin were absent.

At 8:30 a.m. the Design Review Board met with Allison Lindsay Giamarco and Meredith Taylor, owners of Lindsay Taylor Spatique located at 71 East Main Street to review their new signage.

Ms. Lindsay Taylor Giamarco said this will be a free standing ground sign with an oval shape and raised lettering.

The Board reviewed their information and asked they consider not using raised lettering on the sign. The Applicants should meet with their sign designer to consider embossed lettering and a mat finish background.

At 8:40 a.m. the Design Review closed the meeting and went to 22 South Street, Christina's Café for a site walk review of the building. The following items were discussed:
1. Proposed removal of mullions from the entrance doorways
2. Proposed aluminum clad soffit above new signage. The board does not prefer the flat white aluminum. Consider adding a molding to break up the flat surface. The plans do not show the dimensions of this new soffit. This needs to be on the plans.
3. The proposed hardie board application to the existing signage panel façade should not be almond color. Consider colors, coastal sand or white.
4. Second floor windows should include shutters to add detail and interest to this large open horizontal façade. Shutters could be black.
5. The Applicant should consider some form of detail at the bottom of the existing windows on the first floor.

The Design Review Board will request that the property owner attend a future meeting of the board to discuss the above mentioned items.

Respectfully,

Sandy Spinella/Administrative Assistant

APPROVED:

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Debbie Schradieck, Chairman   Cindy DuBose   Dan Martin

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   Mike Hally   Todd Alexander   Charlie Diamond